



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Port of Seattle:
*Creating Economic
Vitality Here*

Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High-Performance Organization

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

REGULAR MEETING

Date: October 2, 2012

ORDER OF BUSINESS

- | | |
|------------|--|
| 12:00 noon | 1. Call to Order Recess to: |
| 1:00 p.m. | 2. Executive Session, if necessary* Call to Order or reconvene to Open Public Session |
| | 3. Approval of Minutes |
| | 4. Special Order of Business |
| | 5. Unanimous Consent Calendar** |
| | 6. Division, Corporate and Commission Action Items |
| | 7. Staff Briefings |
| | 8. New Business |
| | 9. Policy Roundtables |
| | 10. Adjournment |

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES

Approval of the minutes of the special meeting of August 14, 2012.

4. SPECIAL ORDER OF BUSINESS

- a. Commission Activities Report. ([memo enclosed](#))

5. UNANIMOUS CONSENT CALENDAR**

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- a. Authorization for the Chief Executive Officer to proceed with design and construction of the Rental Car Baggage Claim Renovation Project, including: (1) preparing design documents; (2) perform construction, using Small Works contracts and Port crews; and (3) executing a contract to purchase furniture, for a total amount of \$1,207,800. This request is time-sensitive and seeks a single authorization for design and construction (CIP #C800541). ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer to proceed with design and construction of the Pier 66 Security Camera Upgrade Project, including: analysis and design, project management, preparation of construction documents, and use of Port crews, for a total project cost not to exceed \$540,000. This request is time-sensitive and seeks a single authorization for design and construction. ([memo enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

*** Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

5. UNANIMOUS CONSENT CALENDAR Continued

- c. Authorization for the Chief Executive Officer to enter into and implement an Interlocal Agreement with Green River Community College (GRCC) for GRCC to provide curriculum development and classroom delivery of Frontline Supervision training courses (or within-course modules) to Port employees at an annual cost not to exceed \$60,000. The Interlocal Agreement includes an initial two-year term with the mutual option of three one-year extensions ending in 2016 for a total cost of \$300,000. ([memo](#), [attachment 1](#), and [attachment 2 enclosed](#))
- d. Authorization for the Chief Executive Officer to advertise and execute up to three consulting services indefinite delivery, indefinite quantity contracts for building and structure related design, construction, and engineering support services for a total not-to-exceed amount of \$1,000,000 with a three-year contract ordering period. No funding is associated with this request. ([memo enclosed](#))
- e. Authorization for the Chief Executive Officer to advertise and execute up to three consulting services indefinite delivery, indefinite quantity contracts for infrastructure-related design, construction, and other engineering support services for a not-to-exceed total of \$3,000,000 with a three-year contract ordering period. No funding is associated with this request. ([memo enclosed](#))
- f. Authorization for the Chief Executive Officer to issue Change Order No. 4 for Contract MC-0317155, Exterior Gates and Airfield Improvement Projects at Seattle-Tacoma International Airport for an amount not to exceed \$470,000.00 and to revise the project scope to add two additional fuel hydrants at Concourse A. ([memo enclosed](#))
- g. Authorization for the Chief Executive Officer to issue Change Order No. 008 for the Consolidated Rental Car Facility - Small Operator Area project to grant a no-cost time extension of 136 calendar days to the contract completion date. Upon approval of this change order, the new contract completion date will be June 18, 2012. No additional funds are requested as this is a no-cost change order. ([memo enclosed](#))

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. Authorization for the Chief Executive Officer to re-advertise and execute one construction contract to install one new passenger loading bridge (PLB) at Gate B1 and to refurbish one PLB at Gate B11. The total estimated cost for this phase of the project is \$1,570,000. (CIP #C800467). ([memo enclosed](#))
- b. Authorization to increase the project budget for the Centralized Pre-Conditioned Air Project at Seattle-Tacoma International Airport by \$2,000,000 to include \$1,250,000 for additional construction contingency; \$250,000 for additional design team support; and \$500,000 for additional support by Port Maintenance and Port Construction Services. In accordance with RCW 53.19.060, this memorandum constitutes notification to the Commission that the amended amount of this contract exceeds 50 percent of the original not-to-exceed contract value (CIP #C800238). ([memo](#) and [attachment enclosed](#))
- c. Authorization for the Chief Executive Officer to issue Change Order No. 119 for Contract MC-036677, Centralized Pre-Conditioned Air (PC Air) Project at Seattle-Tacoma International Airport, in the amount of \$509,013 for changes to the routing of piping at the North Satellite Utility Tunnel and Mechanical Room. ([memo enclosed](#))

7. STAFF BRIEFINGS

- a. Part 150 Aircraft Noise and Land Use Compatibility Study Update. ([memo](#) and [PowerPoint enclosed](#))
- b. Capital Budget Briefing. ([memo](#) and [PowerPoint enclosed](#))

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.